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DATE SUBMITTED: \_\_\_\_\_

## **DISSOLUTION PROCEEDING QUESTIONNAIRE**

IT IS NECESSARY THAT YOU TRY TO ANSWER ALL THE QUESTIONS ON THE FOLLOWING PAGES THAT APPLY TO YOUR SITUATION. WITH THIS INFORMATION AT HAND, I WILL BE IN A BETTER POSITION TO ANSWER THE MANY QUESTIONS YOU WILL HAVE CONCERNING YOUR SITUATION, RENDER ADVICE AND EVALUATE YOUR MATTER. IF ANY OF THE QUESTIONS DO NOT APPLY TO YOUR SITUATION, SIMPLY DRAW A LINE THROUGH IT AND PASS ON TO THE NEXT QUESTION.

I UNDERSTAND THAT YOU MAY NOT HAVE ALL OF THE INFORMATION REQUESTED IN THIS QUESTIONNAIRE AVAILABLE TO YOU. IF THIS IS THE CASE, PLEASE NOTE THAT THE INFORMATION SOUGHT IS NOT AVAILABLE TO YOU ON THE SPACE PROVIDED, AND WE WILL PURSUE IT LATER.

UPON COMPLETION, PLEASE RETURN THIS PACKET TO MY OFFICE AT ONCE SO THAT WE MAY PROCEED IN A TIMELY MANNER. I THANK YOU IN ADVANCE FOR YOUR TIME AND COOPERATION.

JOHN J. STANTON

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## NOTICE TO NEW CLIENTS

Now that your divorce proceeding has begun, here are some suggestions that can help you avoid common pitfalls. Some of them may not apply to your particular case or situation.

Upon the filing or service of the Summons, You are subject to automatic temporary restraining orders, which are set forth on the reverse side of the Summons. You may not (a) remove your minor children from California without the written consent of your spouse or a court order, (b) Cash in or change the beneficiaries of any insurance, or (c) dispose of community property. You may use community property to pay community debts and your attorneys' fees and costs in this proceeding. You may also use community property for your necessary expenses, although under some circumstances you may be required to reimburse the community later. You should not borrow money using community property as security or make gifts of community property without prior court approval or the written agreement of your spouse. You should check with me before entering into any large or unusual transaction.

Do not use violence or self-help under any circumstances, no matter how unreasonable or violent your spouse may be. If your spouse should engage in any act of violence toward you, contact the police immediately and let me know at once.

Do not conceal the whereabouts of your children from your spouse. Each parent **is entitled to know** where they are at all times, unless there are criminal or civil orders barring contact..

Do not enter into any agreements to buy, list or sell real property, including your residence, without the written consent of your spouse. You could be liable for damages to a seller, broker or **prospective buyer** if your spouse refuses to consent, because the signatures of both of you will be required.

Do not use extortion. **Threats** of criminal prosecution, disclosure to the Internal Revenue Service, and the like can make you liable for prosecution for extortion, which is a form of blackmail and a crime.

Do not cancel any insurance policies, including life, health, or auto, unless we have conferred about it.

Do not make plans to remarry on a specific date, unless I have advised you may safely do so. Remember, although there is a minimum six-month waiting period from the date of service of the Petition before the status of the marriage can be terminated, nothing automatically happens after six months. The court will terminate the marriage prior to trial, on your request, but it may impose onerous conditions on you in doing so.

Do not dispose of major assets or make commitments or agreements to do so without discussing it with me first and obtaining the approval of your spouse. By doing so, you may subject yourself to liability to your spouse, to third parties, and for taxes.

Do not be intimidated by threats made by the other Party. Your spouse may threaten that unless you do what he or she wants, such as firing your lawyer, agreeing to a settlement dictated by the spouse, or the like, "you'll never see-the kids again," or "I'll quit my job, move to Alaska, and you'll never see a cent." All such efforts at intimidation should be discussed with me. You will fee better and the problem can be dealt with at its source.

Do not agree to settle any major aspect of your case unless you have reviewed it with me first. The major issues should normally be settled at the same time, so that both sides may engage in the process of compromise and reach a mutually agreeable decision overall. If you make agreements or commitments with your spouse, even orally, and even though they may not be legally enforceable, they will have a strong psychological effect and make it difficult to negotiate if you later withdraw from the position after learning that you have unintentionally given up valuable rights, created tax difficulties, or the like. You and your spouse may divide personal effects, furniture, and other personal articles between yourselves at any time, and you are encouraged to do so, but normally I find that this can best be done after the other issues are resolved.

Do review your estate plan now. Do not wait until the case is over. Until the marriage is legally dissolved, your spouse remains entitled to inherit under your will or through intestacy (death without a Will) without regard to your pending divorce. Property held in joint tenancy will pass to your spouse on your death. Your will should be reviewed now and consideration given to severing any joint tenancies. You can dispose of your property by will now, even though the estate *has not* been divided.

**If you follow these suggestions they will make your divorce proceeding go more smoothly, quickly and economically. Call me if any questions arise as we move ahead.**

## **DOCUMENTS TO BRING WITH YOU**

The following items should be brought to the office to supplement this questionnaire, if they are available to you:

1. Your paycheck stubs for the last 3 months, if possible.
2. Your spouse's paycheck stubs for the last 3 months, if you can obtain them.
3. Copies of your joint or individual income tax returns and corporation returns, if any, both State and Federal, for the past three years.
4. Deeds showing the legal description of your home and any other real estate owned by you or your spouse, individually or jointly.
5. The last monthly mortgage payment statement if you have one for real properties.
6. Partnership agreements & corporate records of any businesses you or your spouse are involved in.
7. Bank Statements for savings and certificates of deposit of individual or joint accounts held by you and/or your spouse.
8. List of corporate stocks and/or stock certificates, if possible, owned by you and your spouse, individually or jointly. Also, give name of broker or brokers.
9. Current life insurance policies, with statements reflecting any loans against them.
10. Bill statements covering the date of separation (or most current bill if not separated yet) for all outstanding debts.
11. A copy of any pension or retirement program statements, or investment program statements, that you or your spouse are participants in through your current or prior employment.
12. Copies of pink slips and/or registration slips to all automobiles or other motor vehicles owned by you or your spouse, individually or jointly.
13. A copy of any financial statement or statements of net worth prepared by you or your spouse for the purpose of securing bank loans or for any other purpose.
14. All documents of any business entities you or your spouse have invested in.
15. Any estate planning documents (wills or trusts).
16. Any written agreements you entered into with your spouse, either prior to or after being married, concerning your property or children.

ADDENDUM

This office also prepares Wills and other estate planning documents. We recommend that, in all dissolution actions, you immediately change your Will to reflect your current testamentary desires. At your request and upon separate retainer agreement we will prepare such documents.

In addition, if any property is held with your spouse as "joint tenants" you should immediately consider severing the joint tenancy so that you may leave such property to the heir of your choice. Please immediately inform us if you so wish to sever any joint tenancy.

This office does not represent clients in separate civil actions brought or claimed against their spouse as a so-called interspousal tort. You should retain separate counsel regarding same. Interspousal torts include such things as assault and battery claims, and the transmission of contagious disease from one spouse to the other. We can assist you in obtaining counsel upon request.

Please sign below indicating that you have read and understood this addendum.

Dated: \_\_\_\_\_

Client: \_\_\_\_\_

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**YOUR INFORMATION**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Is this the family residence? Y or N (If not, date you moved out: \_\_\_\_\_)

Telephone Home: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

*(Please circle which one is your preferred contact)*

Social Security Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Were you referred to this office? Y or N Who referred you: \_\_\_\_\_

Highest education level completed: High School / College / Advanced Degree Type: \_\_\_\_\_

Professional/Occupational License(s) or training: \_\_\_\_\_

Current Occupation: \_\_\_\_\_ Date of Employment/Hire: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Position \_\_\_\_\_

Employer Address: \_\_\_\_\_

Average Monthly Income from this Employer: \$ \_\_\_\_\_

Other Monthly income sources and amounts: \_\_\_\_\_

**SPOUSE'S INFORMATION**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Is this the family residence? Y or N

Telephone Home: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Highest education level completed: High School / College / Advanced Degree Type: \_\_\_\_\_

Current Occupation: \_\_\_\_\_ Date of Employment/Hire: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Position \_\_\_\_\_

Employer Address: \_\_\_\_\_

Estimated monthly income: \_\_\_\_\_ Estimate based on: \_\_\_\_\_  
\_\_\_\_\_

**MARRIAGE INFORMATION**

Date of Marriage: \_\_\_\_\_

Place of Marriage (County/State): \_\_\_\_\_

Date of Separation: \_\_\_\_\_

Do you wish to take back your maiden name? ( Y or N )

Maiden Name: \_\_\_\_\_

**CHILDREN OF THE MARRIAGE**

1. **Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Place of Birth (City, State): \_\_\_\_\_ Sex: Male / Female

Child's residence for last 5 years:

**Period of Residence / Address / Person(s) child lived with / Relationship**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

2. **Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Place of**

**Birth (City, State):** \_\_\_\_\_ **Sex:** Male / Female

Child's residence for last 5 years: ( \_\_\_\_ Information is the same as given above for Child 1)

**Period of Residence / Address / Person(s) child lived with / Relationship**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. **Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Place of Birth (City, State): \_\_\_\_\_ Sex: Male / Female

Child's residence for last 5 years: ( \_\_\_\_ Information is the same as given above for Child 1)

**Period of Residence / Address / Person(s) child lived with / Relationship**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

4. **Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Place of Birth (City, State): \_\_\_\_\_ Sex: Male / Female

Child's residence for last 5 years: ( \_\_\_\_ Information is the same as given above for Child 1)

**Period of Residence / Address / Person(s) child lived with / Relationship**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

5. **Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Place of Birth (City, State):** \_\_\_\_\_ **Sex:** Male / Female

**Child's residence for last 5 years:** ( \_\_\_\_ Information is the same as given above for Child 1)

**Period of Residence / Address / Person(s) child lived with / Relationship**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

(Please list additional children on a separate piece of paper)

***DO YOU CURRENTLY HAVE ANY SUPPORT OR VISITATION AGREEMENTS OR UNDERSTANDINGS FOR THE CHILDREN OF THIS MARRIAGE? IF YES, PLEASE DESCRIBE:***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have these children been the subject of a custody proceeding in any court? Y / N

*(If so, please provide this office with details)*

**CHILDREN FROM PRIOR RELATIONSHIPS:**

<u>NAME</u>	<u>PARENT</u>	<u>DATE OF BIRTH</u>	<u>WITH WHOM DOES CHILD CURRENTLY LIVE?</u>	<u>AMOUNT OF SUPPORT PAID OR RECEIVED</u>
-------------	---------------	----------------------	---	---

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

(Please list additional children on a separate piece of paper)

Other than your children or your spouse, does anyone else reside with you? Y / N

If so, whom (Name and relationship): \_\_\_\_\_



**REAL ESTATE**

**MARITAL HOME** (If you rent, skip this section)

Address \_\_\_\_\_

Title in whose name(s)? \_\_\_\_\_

How is title held: (circle) Joint Tenancy / Community Property / In Trust / Tenants in Common / Other

Date purchased: \_\_\_\_\_ Price Paid: \_\_\_\_\_

Amount of Down Payment: \_\_\_\_\_

Source of Down Payment: \_\_\_\_\_

First mortgage Lender: \_\_\_\_\_ Account #: \_\_\_\_\_

Lender Address: \_\_\_\_\_

Are these payments current? Y / N Who makes the payments monthly? \_\_\_\_\_

Have you refinanced your first mortgage since the purchase? Y / N

Monthly 1st Mortgage payments: \_\_\_\_\_ Annual Real Property Taxes: \_\_\_\_\_

Second mortgage Lender: \_\_\_\_\_ Account #: \_\_\_\_\_

Lender Address: \_\_\_\_\_

Are these payments current? Y / N Who makes the payments monthly? \_\_\_\_\_

Original amount of second mortgage: \_\_\_\_\_ Date of Loan: \_\_\_\_\_

Approximate present value: \_\_\_\_\_

Current First Mortgage balance: \_\_\_\_\_

Current Second Mortgage balance: \_\_\_\_\_

Additional liens against property, if any: \_\_\_\_\_

**INCOME/VACATION PROPERTY**

Address \_\_\_\_\_

Title in whose name(s)? \_\_\_\_\_

How is title held: (circle) Joint Tenancy / Community Property / In Trust / Tenants in Common / Other

When purchased: \_\_\_\_\_ Price Paid: \_\_\_\_\_

Amount of down payment: \_\_\_\_\_

Source of down payment: \_\_\_\_\_

First mortgage Lender: \_\_\_\_\_ Account #: \_\_\_\_\_

Lender Address: \_\_\_\_\_

Are these payments current? Y / N Who makes the payments monthly? \_\_\_\_\_

Have you refinanced your first mortgage since the purchase? Y / N Date(s) refinanced: \_\_\_\_\_

Monthly 1st Mortgage payments: \_\_\_\_\_ Annual Real Property Taxes: \_\_\_\_\_

Second mortgage Lender: \_\_\_\_\_ Account #: \_\_\_\_\_

Lender Address: \_\_\_\_\_

Are these payments current? Y / N      Who makes the payments monthly? \_\_\_\_\_

Original amount of second mortgage: \_\_\_\_\_ Date of Loan: \_\_\_\_\_

Approximate present value: \_\_\_\_\_

Current First Mortgage balance: \_\_\_\_\_

Current Second Mortgage balance: \_\_\_\_\_

(Please list any additional real estate holdings on a separate sheet of paper)

**VEHICLES**

(List all of the automobiles and other vehicles including house trailers, campers, boats, etc)

Make Model & Year	Purchase Date	Present Value	Amount Owed	Payment Amount	Paid To whom?	Who Has it?
-------------------	---------------	---------------	-------------	----------------	---------------	-------------

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

**SAFE DEPOSIT BOX**

Location: \_\_\_\_\_

Names on Box: \_\_\_\_\_ Who has key: \_\_\_\_\_

Contents of Box: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Bank Accounts/Mutual Funds** (list both husband & Wife's accounts)

1) Name of Bank/Fund: \_\_\_\_\_

Address: \_\_\_\_\_

Name(s) on Account: \_\_\_\_\_

Type of Account: Savings / Checking / CD / Mutual Fund / Other: \_\_\_\_\_

Account #: \_\_\_\_\_ Date opened: \_\_\_\_\_

Approximate Balance/Value: \$ \_\_\_\_\_

2) Name of Bank/Fund: \_\_\_\_\_

Address: \_\_\_\_\_

Name(s) on Account: \_\_\_\_\_

Type of Account: Savings / Checking / CD / Mutual Fund / Other: \_\_\_\_\_

Account #: \_\_\_\_\_ Date opened: \_\_\_\_\_

Approximate Balance/Value: \$ \_\_\_\_\_

3) Name of Bank/Fund: \_\_\_\_\_

Address: \_\_\_\_\_

Name(s) on Account: \_\_\_\_\_

Type of Account: Savings / Checking / CD / Mutual Fund / Other: \_\_\_\_\_

Account #: \_\_\_\_\_ Date opened: \_\_\_\_\_

Approximate Balance/Value: \$ \_\_\_\_\_

4) Name of Bank/Fund: \_\_\_\_\_

Address: \_\_\_\_\_

Name(s) on Account: \_\_\_\_\_

Type of Account: Savings / Checking / CD / Mutual Fund / Other: \_\_\_\_\_

Account #: \_\_\_\_\_ Date opened: \_\_\_\_\_

Approximate Balance/Value: \$ \_\_\_\_\_

*(List any other accounts on separate sheet of Paper)*

**Cash on hand** *(Not on deposit)* \$ \_\_\_\_\_

**DEBTS**

(Do not list real estate loans here)

1. Debt: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Owed Currently: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Balance at time of Marriage: \_\_\_\_\_

Balance at time of Separation: \_\_\_\_\_

What is Debt For? \_\_\_\_\_

2. Debt: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Owed Currently: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Balance at time of Marriage: \_\_\_\_\_

Balance at time of Separation: \_\_\_\_\_

What is Debt For? \_\_\_\_\_

3. Debt: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Owed Currently: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Balance at time of Marriage: \_\_\_\_\_

Balance at time of Separation: \_\_\_\_\_

What is Debt For? \_\_\_\_\_

4. Debt: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Owed Currently: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Balance at time of Marriage: \_\_\_\_\_

Balance at time of Separation: \_\_\_\_\_

What is Debt For? \_\_\_\_\_

5. Debt: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Owed Currently: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Balance at time of Marriage: \_\_\_\_\_

Balance at time of Separation: \_\_\_\_\_

What is Debt For? \_\_\_\_\_

6. Debt: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Owed Currently: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Balance at time of Marriage: \_\_\_\_\_

Balance at time of Separation: \_\_\_\_\_

What is Debt For? \_\_\_\_\_

*(Please list any additional debts on a separate piece of paper)*

**AVERAGE MONTHLY EXPENSES**

- A. Home (expenses for you and those who reside with you).
  - (1) \_\_\_ Rent or \_\_\_ Mortgage \$ \_\_\_\_\_  
If mortgage:
    - (a) average principal: \$ \_\_\_\_\_
    - (b) average interest: \$ \_\_\_\_\_
  - (2) Real property taxes (monthly cost) \$ \_\_\_\_\_
  - (3) Homeowner's or renter's insurance  
(if not included above) \$ \_\_\_\_\_
  - (4) Maintenance and repair \$ \_\_\_\_\_
- B. Health-care costs not paid by insurance \$ \_\_\_\_\_
- C. Child care \$ \_\_\_\_\_
- D. Groceries and household supplies \$ \_\_\_\_\_
- E. Eating out \$ \_\_\_\_\_
- F. Utilities (gas, electric, water, trash) \$ \_\_\_\_\_
- G. Telephone, cell phone, and email \$ \_\_\_\_\_
- H. Laundry and cleaning \$ \_\_\_\_\_
- I. Clothes \$ \_\_\_\_\_
- J. Education \$ \_\_\_\_\_
- K. Entertainment, gifts, and vacation \$ \_\_\_\_\_
- L. Auto expenses and transportation  
(insurance, gas, repairs, bus, etc.) \$ \_\_\_\_\_
- M. Insurance (life, accident, etc.; do not  
include auto, home, or health insurance) \$ \_\_\_\_\_
- N. Savings and investments \$ \_\_\_\_\_
- O. Charitable contributions \$ \_\_\_\_\_
- P. Other (specify) \_\_\_\_\_ \$ \_\_\_\_\_
- Q. Required Union Dues \$ \_\_\_\_\_
- R. **Required** Retirement payments (not Soc. Sec) \$ \_\_\_\_\_
- S. Spousal Support paid (previous marriage) \$ \_\_\_\_\_

**TAX INFORMATION**

I last filed taxes for tax year: \_\_\_\_\_  
Tax filing status: \_\_\_Single \_\_\_Head of Household \_\_\_Married, filing \_\_\_Separately \_\_\_Jointly  
I file state tax returns in \_\_\_California \_\_\_Other: \_\_\_\_\_  
I/We claim the following number of exemptions: \_\_\_\_\_  
Source of retainer amount paid to this office: \_\_\_\_\_

**INSURANCE POLICIES**

**A. LIFE INSURANCE**

1. Company Name: \_\_\_\_\_ Policy No.: \_\_\_\_\_  
Face Amount: \_\_\_\_\_ Premium Amount: \_\_\_\_\_ per month / year?  
Owner: \_\_\_\_\_ Date Purchased: \_\_\_\_\_  
Current Beneficiary(ies): \_\_\_\_\_  
Any Loans Outstanding: Y / N Date of Loan: \_\_\_\_\_ Amount owed: \_\_\_\_\_  
Total Cash Value: \_\_\_\_\_

2. Company Name: \_\_\_\_\_ Policy No.: \_\_\_\_\_  
Face Amount: \_\_\_\_\_ Premium Amount: \_\_\_\_\_ per month / year?  
Owner: \_\_\_\_\_ Date Purchased: \_\_\_\_\_  
Current Beneficiary(ies): \_\_\_\_\_  
Any Loans Outstanding: Y / N Date of Loan: \_\_\_\_\_ Amount owed: \_\_\_\_\_  
Total Cash Value: \_\_\_\_\_

*(Please list additional policies on a separate sheet of paper)*

**B. MEDICAL INSURANCE**

**HUSBAND:**

Insurer: \_\_\_\_\_  
Is this coverage provided by his employer or union? Y / N  
(Check any of the following which are provided)  
Medical \_\_\_\_ Hospitalization \_\_\_\_ Major Medical only \_\_\_\_ Dental \_\_\_\_ Optical \_\_\_\_  
Cost to primary insured: \_\_\_\_\_ Payroll deducted? Y / N  
If any of the above insurance does not cover the entire family, explain: \_\_\_\_\_  
\_\_\_\_\_

**WIFE:**

Insurer: \_\_\_\_\_  
Is this coverage provided by his employer or union? Y / N  
(Check any of the following which are provided)  
Medical \_\_\_\_ Hospitalization \_\_\_\_ Major Medical only \_\_\_\_ Dental \_\_\_\_ Optical \_\_\_\_  
Cost to primary insured: \_\_\_\_\_ Payroll deducted? Y / N  
If any of the above insurance does not cover the entire family, explain: \_\_\_\_\_  
\_\_\_\_\_

**EMPLOYEE BENEFITS**

Do you or your spouse have any of the following employer-provided benefits?

Husband

Automobile (or auto allowance): \_\_\_\_\_

Stock options: \_\_\_\_\_

Expense Account or Reimbursement: \_\_\_\_\_

Profit Participation Plan: \_\_\_\_\_

Stock Savings Plan: \_\_\_\_\_

Accrued Vacation/Sick Leave Days: \_\_\_\_\_

Any Other (describe): \_\_\_\_\_

Wife

Automobile (or auto allowance): \_\_\_\_\_

Stock options: \_\_\_\_\_

Expense Account or Reimbursement: \_\_\_\_\_

Profit Participation Plan: \_\_\_\_\_

Stock Savings Plan: \_\_\_\_\_

Accrued Vacation/Sick Leave Days: \_\_\_\_\_

Any Other (describe): \_\_\_\_\_

**RETIREMENT PLANS**

Do you or your spouse have an IRA / KEOGH / SEP / 529 PLAN? **Y / N**

If yes, state:

1. Husband: Type of Account: \_\_\_\_\_ Account # \_\_\_\_\_
  - a) Name of Bank or Institution: \_\_\_\_\_
  - b) Balance in account as of date of marriage: \_\_\_\_\_
  - c) Balance in account as of date of separation: \_\_\_\_\_
  - d) Amount of Contributions made since separation: \_\_\_\_\_
  
2. Wife's IRA: Type of Account: \_\_\_\_\_ Account # \_\_\_\_\_
  - a) Name of Bank or Institution: \_\_\_\_\_
  - b) Balance in account as of date of marriage: \_\_\_\_\_
  - c) Balance in account as of date of separation: \_\_\_\_\_
  - d) Amount of Contributions made since separation: \_\_\_\_\_
  
3. \_\_\_\_\_ IRA: Type of Account: \_\_\_\_\_ Account # \_\_\_\_\_
  - a) Name of Bank or Institution: \_\_\_\_\_
  - b) Balance in account as of date of marriage: \_\_\_\_\_
  - c) Balance in account as of date of separation: \_\_\_\_\_
  - d) Amount of Contributions made since separation: \_\_\_\_\_
  
4. \_\_\_\_\_ IRA: Type of Account: \_\_\_\_\_ Account # \_\_\_\_\_
  - a) Name of Bank or Institution: \_\_\_\_\_
  - b) Balance in account as of date of marriage: \_\_\_\_\_
  - c) Balance in account as of date of separation: \_\_\_\_\_
  - d) Amount of Contributions made since separation: \_\_\_\_\_



**PENSION PLANS**

**A. Have either you or your spouse ever participated in a pension plan?**

**If so, state:**

**HUSBAND**

1. Name of Employer/Provider: \_\_\_\_\_ Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

2. . Name of Employer/Provider: \_\_\_\_\_ Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

**WIFE**

1. Name of Employer/Provider: \_\_\_\_\_ Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

2. Name of Employer/Provider: \_\_\_\_\_ Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

**B. Do either you or your spouse have an interest in a profit sharing plan, ESOP plan, 401K, 457 Plan or any other deferred compensation plan?**

1. Type of plan: \_\_\_\_\_ Whose? Husband / Wife

Name of Employer/Provider: \_\_\_\_\_

Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

2. Type of plan: \_\_\_\_\_ Whose? Husband / Wife

Name of Employer/Provider: \_\_\_\_\_

Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

3. Type of plan: \_\_\_\_\_ Whose? Husband / Wife

Name of Employer/Provider: \_\_\_\_\_

Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

4. Type of plan: \_\_\_\_\_ Whose? Husband / Wife

Name of Employer/Provider: \_\_\_\_\_

Date plan began: \_\_\_\_\_

Still participating in plan (still employed and accruing pension benefits)? Y / N

If applicable, date participation ended: \_\_\_\_\_ Cashed out? Y / N

**STOCKS/BONDS** (other than stock in a corporation you or your spouse own)

1) Description: \_\_\_\_\_

Who purchased: Husband / Wife / Joint      Date purchased: \_\_\_\_\_

Purchase Price:\$ \_\_\_\_\_ Current Value:\$ \_\_\_\_\_

2) Description: \_\_\_\_\_

Who purchased: Husband / Wife / Joint      Date purchased: \_\_\_\_\_

Purchase Price:\$ \_\_\_\_\_ Current Value:\$ \_\_\_\_\_

**SECURED/UNSECURED NOTES (money owed to you)**

Amount: \$ \_\_\_\_\_ Date of Loan: \_\_\_\_\_ Source of loan: \_\_\_\_\_

Secured / Unsecured      Type of Security: \_\_\_\_\_

## BUSINESS OWNERSHIP

1.
  - a) Name of Business: \_\_\_\_\_
  - b) Type of business operation: \_\_\_\_\_
  - c) Who operates business: \_\_\_\_\_
  - d) Address of business: \_\_\_\_\_  
\_\_\_\_\_
  - e) Type of legal entity: Corporation / Partnership / Sole Proprietorship / Other \_\_\_\_\_
  - f) % ownership: \_\_\_\_\_
  - g) Amount of investment:\$ \_\_\_\_\_ Source: \_\_\_\_\_
  - h) Date of investment/purchase: \_\_\_\_\_
  - i) Current value:\$ \_\_\_\_\_
  - j) Name, address and phone number of accountant for business: \_\_\_\_\_  
\_\_\_\_\_
  
2.
  - a) Name of Business: \_\_\_\_\_
  - b) Type of business operation: \_\_\_\_\_
  - c) Who operates business: \_\_\_\_\_
  - d) Address of business: \_\_\_\_\_  
\_\_\_\_\_
  - e) Type of legal entity: Corporation / Partnership / Sole Proprietorship / Other \_\_\_\_\_
  - f) % ownership: \_\_\_\_\_
  - g) Amount of investment:\$ \_\_\_\_\_ Source: \_\_\_\_\_
  - h) Date of investment/purchase: \_\_\_\_\_
  - i) Current value:\$ \_\_\_\_\_
  - j) Name, address and phone number of accountant for business: \_\_\_\_\_  
\_\_\_\_\_

**CLUB BENEFITS**

Do you or your spouse own an interest in any clubs, such as country clubs or tennis clubs?

If so, state:

1. Name of Club: \_\_\_\_\_

Date joined: \_\_\_\_\_

Price paid for membership:\$ \_\_\_\_\_

Current value, if known:\$ \_\_\_\_\_

2. Name of Club: \_\_\_\_\_

Date joined: \_\_\_\_\_

Price paid for membership:\$ \_\_\_\_\_

Current value, if known:\$ \_\_\_\_\_

**OTHER PROPERTY**

Do you or your spouse have any of the following assets? If so, circle and provide information on the asset in the space below:

Personal Injury/Worker's Compensation Cases: \_\_\_\_\_

Income Tax refunds (Amount & tax year): \_\_\_\_\_

Copyrights or patents: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

**ASSETS, GENERAL QUESTIONS**

1. List real or personal property that you have which was acquired before your marriage:

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2. List spouse's real or personal property acquired before your marriage:

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3. List any of the above real or personal property placed in joint names since your marriage:

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4. List property or money you had before marriage that you used to purchase or improve property acquired either after marriage or put in joint accounts with your spouse:

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5. List any property that may have been deliberately misappropriated by your spouse:

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6. List any property you have received since marriage by gift, inheritance or personal injury damage:

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7. Has your spouse received any property since marriage by gift, inheritance or personal injury settlement?

If so, list: \_\_\_\_\_

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8. Could your spouse have any assets you do not know about?

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9. Will your spouse attempt to hide property?

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10. Is there any community property in the hands of a third party? If so, list:

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